

# PERSON SPECIFICATION

Job Title:	Lecturer
Department:	Music Production & Events
Grade:	7
Summary of Duties & Responsibilities:	<ul style="list-style-type: none"> <li>To teach and co-ordinate modules as agreed with the Department management team.</li> <li>To undertake all teaching related administration in a timely manner</li> <li>Participate in course development and curriculum enhancement initiatives</li> <li>Undertake appropriate research and/or professional practice and scholarly activity.</li> </ul>

## Key

*E = Essential Criteria for Post*  
*D = Desirable Criteria for Post*  
*A = Application Form*  
*I = Interview*

*R = Reference*  
*T = Test*  
*C = Certificate/Documentary Evidence*

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
<b>QUALIFICATIONS &amp; ATTAINMENTS</b>						
1. Honours Degree in Music, or equivalent	E	✓				✓
2. Postgraduate qualification in Music or equivalent professional standing	D	✓	✓			✓
3. HE teaching qualification	D	✓				✓
<b>EXPERIENCE &amp; KNOWLEDGE</b>						
4. Understanding of HE sector issues and their impact on music provision	E	✓	✓			
5. Relevant HE music teaching experience	E	✓	✓			
6. Working knowledge of standard office software, e.g. Word, Excel	E	✓	✓			
7. Research profile or professional practice profile	E	✓	✓			
8. Experience of module co-ordination and associated administration.	D	✓	✓			

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
<b>SKILLS &amp; COMPETENCIES</b>						
9. Commitment to music education across a broad range of musical genres and topics	E		✓			
10. High standard of written and verbal communication skills	E	✓	✓			
11. High level time management skills	E		✓			
12. Ability to teach modules on HE Music programmes	E	✓	✓			
<b>VALUES &amp; ETHOS</b>						
13. Commitment to the Conservatoire's support and promotion of Equality and Diversity	E		✓			
14. Commitment to safeguarding young people and other vulnerable groups	E		✓			
15. Commitment to the conservatoires Vision & Ethos	E	✓	✓			
<b>WORK CIRCUMSTANCES</b>						
16. Ability to participate in occasional evening/weekend events as required	E		✓			

APPROVAL OF PERSON SPECIFICATION - LC	
Compilation Date:	Jan 2024