

# PERSON SPECIFICATION

<b>Job Title:</b>	<b>Part Time Lecturer BA Voice (Performance &amp; Pedagogy)</b>
<b>Department:</b>	School of Popular Music & Voice
<b>Summary of Duties &amp; Responsibilities:</b>	<ol style="list-style-type: none"> <li>1. Responsible for the planning and delivery of lectures and seminars on the Pedagogy module as part of the BA Voice (Performance &amp; Pedagogy) course, within the Department of Popular Music and Voice</li> <li>2. Responsible for the overall module planning and delivery, including all aspects of the assessment process</li> <li>3. Assisting and facilitating student placements and other external events relevant to the module</li> <li>4. Acting as a member of any assessment panels of live assessments work as well as assessing any relevant student work submitted via the VLE</li> <li>5. Working closely with the Academic Managers in the Department of Popular Music and Voice to develop the voice provision</li> <li>6. Representing the discipline of voice in the development of departmental strategies and curriculum</li> </ol>

### Key

*E = Essential Criteria for Post*  
*D = Desirable Criteria for Post*  
*A = Application Form*  
*I = Interview*

*R = Reference*  
*T = Test*  
*C = Certificate/Documentary Evidence*  
*✓ = Use in how measured*

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
<b>QUALIFICATIONS &amp; ATTAINMENTS</b>						
1. Honors Degree in relevant discipline	E	✓				✓
2. Postgraduate Qualification in relevant discipline	D	✓				✓
3. Qualification, research experience and/or professional experience of music pedagogy	E	✓	✓			✓
4. HE teaching qualification	D	✓				✓

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
<b>EXPERIENCE &amp; KNOWLEDGE</b>						
5. Experience of working as a music educator and/or facilitator in a range of settings	E	✓	✓			
6. A fundamental knowledge of pedagogy theory and research	E		✓		✓	
7. Comprehensive knowledge of music education in different sectors and relevant teaching practices	E	✓	✓		✓	
8. Knowledge of education policy	D		✓			
9. Experience of teaching at HE level	D	✓	✓			
10. Evidence of teaching excellence in subject specialism	E	✓	✓		✓	
<b>SKILLS &amp; COMPETENCIES</b>						
11. High standard of Communication skills	E	✓	✓		✓	
12. High Standard of organisational and administrative skills	E	✓				
13. Ability to engage, motivate and inspire students	E		✓		✓	
14. Ability to collaborate and work effectively with colleagues from a range of departments	E		✓			
15. Knowledge and experience of using a broad range of subject specific technologies and using technology to enhance learning	E	✓	✓			
<b>VALUES &amp; ETHOS</b>						
16. Commitment to an understanding and promotion of the Conservatoire's vision and ethos	E	✓	✓			
17. Commitment to working consistently to embed and promote EDI as part of the role	E		✓		✓	
18. Commitment to Conservatoire guidelines on Safeguarding	E		✓			
<b>WORK CIRCUMSTANCES</b>						
19. Ability to use flexible methodologies for working with students in a variety of ways	E	✓	✓		✓	
20. Ability to participate in occasional evening/weekend/ non term time events as required	D		✓			



APPROVAL OF PERSON SPECIFICATION - LCOM	
<b>Compiled By:</b>	Head of Popular Music and Voice
<b>Compilation Date:</b>	19 <sup>th</sup> May 2025