

PERSON SPECIFICATION

Job Title:	Part Time Lecturer:
Department:	School of Popular Music & Voice
Summary of Duties & Responsibilities:	1. Responsible for the planning and delivery of teaching on relevant modules on the BA Voice (Performance & Pedagogy) course within the Department of Popular Music and Voice 2. Delivering other specialist teaching in voice and voice related subjects through extra curricular events where relevant 3. Assisting and facilitating student performances 4. Acting as a member for any assessment panels as well as assessing any relevant student work submitted via the VLE 5. Working closely with the Academic Managers in the Department of Popular Music and Voice to develop the voice provision 6. Representing the discipline of voice in the development of departmental strategies and curriculum

Key

E = Essential Criteria for Post
D = Desirable Criteria for Post
A = Application Form
I = Interview

R = Reference
T = Test
C = Certificate/Documentary Evidence
✓ = Use in how measured

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
QUALIFICATIONS & ATTAINMENTS						
1. Honors Degree in relevant discipline	E	✓				✓
2. Postgraduate Qualification in relevant discipline	D	✓				✓
3. Qualification, research experience and/or professional experience of vocal pedagogy	E	✓	✓			✓
4. HE teaching qualification	D	✓				✓

CRITERIA	E/D	HOW MEASURED				
		A	I	R	T	C
EXPERIENCE & KNOWLEDGE						
5. Research experience in relevant discipline	D	✓	✓			
6. A current knowledge of relevant research	D		✓			
7. Comprehensive subject knowledge	E		✓			
8. Experience of teaching at HE level	D					
9. Evidence of teaching excellence in subject specialism	E		✓			
10. Understanding of the music industry with specific reference to voice work	D		✓		✓	
SKILLS & COMPETENCIES						
11. High standard of Communication skills	E	✓	✓		✓	
12. High Standard of organisational and administrative skills	E	✓				
13. Ability to engage, motivate and inspire students	E		✓		✓	
14. Ability to collaborate and work effectively with colleagues from a range of departments	E		✓			
15. Knowledge and experience of using a broad range of subject specific technologies and using technology to enhance learning	E	✓	✓			
VALUES & ETHOS						
16. Commitment to an understanding and promotion of the Conservatoire's vision and ethos	E	✓	✓			
17. Demonstrates respectful and inclusive working practices. Treating others with dignity and respect and helping to remove barriers to participation.	E		✓		✓	
18. Commitment to Conservatoire guidelines on Safeguarding	E		✓			
WORK CIRCUMSTANCES						
19. Ability to use flexible methodologies for working with students in a variety of ways	E	✓	✓		✓	
20. Ability to participate in occasional evening/weekend/ non term time events as required	D		✓			

APPROVAL OF PERSON SPECIFICATION - LCOM	
Compiled By:	Head of Popular Music and Voice
Compilation Date:	9 th July 2026